

Legal Name of Organization: \_\_\_\_\_ County: \_\_\_\_\_



## Ohio Pet Fund 2009 Grant Application



Grant applications must be postmarked **between November 1, 2009 and December 31, 2009**. Please see the Grant Guidelines on the last page of this application. Mail eight completed hard copies of this application with the ADDITIONAL REQUIRED ITEMS listed on page three of this application to The Ohio Pet Fund, 2280 Henderson Rd, Suite 207, Columbus, OH 43220. Send the applications in an envelope, not in a box. Boxes will not fit through our mail slot. Please send an email to [bertani@rrohio.com](mailto:bertani@rrohio.com) after the application packet is mailed so that we can be assured that it is received.

1. Please indicate the type of grant for which your organization is applying:

- Cat Sterilization     Dog Sterilization     Cat and Dog Sterilization  
 Educational programs concerning the proper veterinary care of dogs and cats

2. Which of the following ways do you qualify?

- (a) Facility operated by a humane society or any society organized under Chapter 1717 of Revised Code or  
 (b) Dog pound operated pursuant to Chapter 955 of the Revised Code or  
 (c) A local Ohio nonprofit veterinary association, operating a program for the sterilization of dogs and cats or  
 (d) Charitable 501(c)(3) organization with a purpose of supporting programs for sterilization of dogs and cats or educational programs concerning proper veterinary care of dogs and cats, providing service in Ohio or providing service to Ohio residents.

3. In what previous years has your organization received funding from the Ohio Pet Fund? \_\_\_\_\_

4. Organization's contact person:

Address:  
Phone:  
Email:

5. Full legal name of organization:

Organization's mailing address:  
City, State & Zip Code:

Phone:                      Fax:                      Employer Identification Number (EIN):  
Email:  
Web site:

6. Sterilization practices:

- Sterilization prior to release/adoption (  in house;  outside source)  
 Voucher program (  in house;  outside source) Cost to client? \_\_\_\_\_  
 Sterilization of public animals (  in house;  voucher program;  mobile unit)

7. Organization statistics for the most recent complete year (January to December)

Number of intakes: Cats \_\_\_\_ Dogs \_\_\_\_

Number of animals returned to owner: Cats \_\_\_\_ Dogs \_\_\_\_

Number of animals adopted: Cats \_\_\_\_ Dogs \_\_\_\_

Number of animals transferred to other agencies: Cats \_\_\_\_ Dogs \_\_\_\_

Number of feral cats returned to managed colonies: \_\_\_\_

Number euthanized: Cats \_\_\_\_ Dogs \_\_\_\_

8. Total organization budget for the past full year: \$

Title of project submitted for funding:

Date project started or will start:

Grant amount requested for this project: \$

9. Does your organization have a website? \_\_\_\_ Is the pet license plate mentioned on your web site? \_\_\_\_

Does your organization have a newsletter? \_\_\_\_ Has the plate been mentioned in your newsletter? \_\_\_\_

Please give a brief description of other ways your organization promotes the pet plate:

10. Signature:

By submitting this application, the applicant organization agrees that their name and any other pertinent information can be used by Ohio Pet Fund in marketing and publicity messages in order to promote the program to the public and increase interest in the mission of the Ohio Pet Fund.

Authorized Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Printed Name & Official Title: \_\_\_\_\_

11. Brief description of project:

## 12. REQUIRED ITEMS:

To apply, please submit the following items.

1. Eight copies of pages 1 & 2 of the completed Ohio Pet Fund Grant Application above.
2. Eight copies of the detailed proposal (not more than two pages) which includes the following information: A statement of the purpose of the project and why it is important, outcomes to be achieved, project timetable, the capacity of your organization to carry out the project, number of cats/dogs to be served, how you will evaluate the success and effectiveness of the program; presence or absence of resources for education and/or sterilization in your area and how they impact your project, a brief description of the history, mission and activities of your organization. If mobile units are used, a policy regarding arrangements for follow-up care and emergencies related to surgical recovery must be attached to the application.
3. Eight copies of the Project Budget including both anticipated sources of income and projected expenditures.
4. Eight copies of the award amount, source and purpose of any grants received from any grant-making body in the last 3 years.
5. One copy of the most recent full year's income tax return, 990 or income/expense report.
6. One copy of the phone and email contacts for the chairman, executive directors or agency chief of your organization. If there is a Board of Directors, one copy of the list with email addresses and/or phone numbers.
7. Nonprofit 501c3 organizations: submit one copy of IRS 501c3 Determination letter.

## Ohio Pet Fund 2009 Grant Guidelines

**Mission statement:** The Ohio Pet Fund is a 501(c)(3) charitable corporation that supports selected educational programs concerning the proper veterinary care of dogs and cats, and selected programs for the sterilization of dogs and cats.

**Funding Policies:** The following organizations will be eligible to apply to the Ohio Pet Fund for grants:

- (a) Animal shelters as defined in section 4729.01 of the Ohio Revised Code, including a facility operated by a humane society or any society organized under Chapter 1717 of the Revised Code or a dog pound operated pursuant to Chapter 955 of Revised Code, or
- (b) Ohio nonprofit veterinary associations that operate programs for the sterilization of dogs & cats, or
- (c) Charitable organizations qualified under Section 501(c)(3) of the Internal Revenue Code, a purpose of which is to support programs for the sterilization of dogs and cats or educational programs concerning the proper veterinary care of dogs and cats, providing service in Ohio or providing service to Ohio residents.

Owners of pets that benefit from grant funds awarded to the above organizations must have one of the following pieces of documentary evidence in their name or in the name of someone in their household, or otherwise meet the guidelines in Section 955.201 of the Revised Code:

- (a) Tax return showing owner's family income does not exceed 150% of the federal poverty guideline
- (b) Section 8 housing voucher
- (c) Schedule letter from Ohio Works First
- (d) Ohio Medicaid card
- (e) Letter from Veteran Benefits Administration acknowledging service-related disability
- (f) Ohio Direction Card (for supplemental nutritional assistance)
- (g) WIC card (Women Infants and Children nutrition program)
- (h) Benefit letter documenting Supplemental Security Income
- (i) Benefit letter documenting assistance from Social Security Disability
- (j) Certificate of adoption showing that the animal was adopted from a licensed animal shelter or pound.
- (k) Certificate of adoption showing that the animal was adopted from a nonprofit corporation.

Dogs and cats awaiting adoption or release from non-profit organizations and animal shelters, including humane societies and dog pounds, are also eligible for the use of grant funds for sterilization.

### **Review Process**

Applications must be postmarked between November 1, 2009 and December 31, 2009 (on or after Nov 1; on or before Dec 31). The Ohio Pet Fund may request additional information or a site visit. Applicants will be notified of acceptance or denial of their proposal by April 1. Applicants with accepted proposals will receive grant agreements to be signed. Grant agreement letters must be returned to the Ohio Pet Fund prior to June 1 or funding will be rescinded unless the Ohio Pet Fund agrees to an extension. Funds not used for the accepted proposal within twelve (12) months of receipt of the funds by the organization shall be returned unless the Ohio Pet Fund, in its sole discretion, authorizes an extension of the time period. Organizations receiving grants will be required to complete an evaluative report within one month of the completion of the funded project/program. The award of a grant does not constitute an endorsement of an organization. The Ohio Pet Fund will likely receive more worthwhile grant requests than it has the ability to fund; a denial is not necessarily a reflection of the quality of the grant request or applicant organization. Grants are awarded for one year only, and an organization may apply only once per year. Organizations with an Ohio Pet Fund member sitting on their Board of Directors and organizations with a paid employee sitting on the Ohio Pet Fund Board of Directors during the application period of November-December will not be considered for a grant in this application cycle.

