

Legal Name of Organization: _____ County: _____

Ohio Pet Fund 2011 Grant Application



Grant applications must be postmarked **between January 1, 2011 and January 31, 2011**. See the Grant Guidelines on the last page of this application. Mail eight completed hard copies of this application with the ADDITIONAL REQUIRED ITEMS listed on page four of this application to The Ohio Pet Fund, 2280 Henderson Rd, Suite 207, Columbus, OH 43220. Please send the applications in an envelope, not in a box. Boxes will not fit through our mail slot. Please do not send a package with a signature required. For verification that your package has been received, email bertani@rohio.com

1. Full legal name of organization:

Organization's mailing address:

City, State & Zip Code:

Phone:

Fax:

Employer Identification Number (EIN):

Email:

Web site:

2. Name of organization's contact person:

Address:

Phone:

Email:

3. Please indicate the type of grant for which your organization is applying:

Cat Sterilization Dog Sterilization Cat and Dog Sterilization

Educational programs concerning the proper veterinary care of dogs and cats

4. Sterilization practices that grant money will be used for:

Sterilization prior to release/adoption (in house; outside source)

Voucher program (in house; outside source) Cost to client? _____

Sterilization of public animals (in house; outside source; voucher program; mobile unit)

5. Which of the following ways do you qualify?

(a) Facility operated by a humane society or any society organized under Chapter 1717 of Revised Code or

(b) Dog pound operated pursuant to Chapter 955 of the Revised Code or

(c) A local Ohio nonprofit veterinary association, operating a program for the sterilization of dogs and cats or

(d) Charitable 501(c)(3) organization with a purpose of supporting programs for sterilization of dogs and cats or educational programs concerning proper veterinary care of dogs and cats, providing service in Ohio or providing service to Ohio residents.

6. Has your organization received previous grants from the Ohio Pet Fund? _____

7. Total organization budget for the past full year: \$

Grant amount requested for this project: \$

8. Organization statistics for a recent complete year (January to December)

Statistics are for which year? _____

Number of animals sterilized: Cats _____ Dogs _____

Number of intakes of strays, surrenders, etc: Cats _____ Dogs _____

Number of lost animals returned to owner: Cats _____ Dogs _____

Number of animals adopted: Cats _____ Dogs _____

Number of feral cats returned to managed colonies: _____

Number euthanized: Cats _____ Dogs _____

Number of animals transferred to other agencies: Cats _____ Dogs _____ Explain:

9. Average cost of this project for each: cat spay _____ cat neuter _____

dog spay _____ dog neuter _____

10. Average cost your organization usually pays for each: cat spay _____ cat neuter _____

dog spay _____ dog neuter _____

11. How are the organization's animals housed?

_____ designated facility only _____ facility plus foster homes _____ foster homes only

12. Does your organization have a website? _____ Is the pet license plate mentioned on your web site? _____

Does your organization have a newsletter? _____ Has the plate been mentioned in your newsletter? _____

Please give a brief description of other ways your organization promotes the pet license plate:

13. Brief description of project:

Ohio Pet Fund Grant Agreement

The grant to your organization from the Ohio Pet Fund is for the purpose described below and is subject to your organization's acceptance of the terms and conditions herein. Per Ohio Revised Code section 955.202(C), grant money may be used only for sterilization and education programs. Grantee will spend the grant funds for sterilization and/or education described in its grant application subject to the following conditions and requirements.

Conditions of Grant:

Grantee represents and warrants that it will administer the grant and is an organization eligible to receive funding as (a) an animal shelter as defined in section 4729.01 of the Revised Code, a facility operated by a humane society or any society organized under Chapter 1717 of the Revised Code, or a dog pound operated pursuant to Chapter 955 of the Revised Code, (b) a local nonprofit veterinary association that operates a program for the sterilization of dogs and cats; or (c) a charitable organization that is exempt from federal income taxation under subsection 501(c)(3) of the Internal Revenue Code.

Grantee Further Agrees:

- That the grant monies must be spent within one year of this grant agreement, for the purposes stated in this grant agreement; to repay to the Ohio Pet Fund upon demand the full amount of the grants funds if there is a failure to comply with any provision of the this grant agreement; and to repay any portion of the grant funds not used within one year of this grant agreement unless an extension is granted in writing by the Ohio Pet Fund.
- To submit a Grant Utilization Report to the Ohio Pet Fund within one year of receiving the funds, and to submit interim reports during the year if requested by the Ohio Pet Fund.
- To keep adequate records of expenditures and to enable such records to be readily reviewed by the Ohio Pet Fund or by anyone authorized by the Ohio Pet Fund to review such records.
- To notify the Ohio Pet Fund if any changes occur which could lead to a change in the Grantee's eligibility for funding under Ohio Revised Code Section 955.201(B)(1), and to notify the Ohio Pet Fund if any changes occur in the program or project for which funding is given, as specifically set out in the purposes and conditions of the grant agreement.

Grantee shall require that the individuals who request that their dogs and cats be spayed or neutered with money provided by this grant present one of the following pieces of documentary evidence in the name of the owner or any member of the owner's family who resides with the owner:

1. *Section 8 housing voucher*
2. *Schedule letter from Ohio Works First*
3. *Ohio Medicaid card*
4. *Letter from Veteran Benefits Administration acknowledging service-related disability*
5. *Ohio Direction Card (for food stamps)*
6. *WIC card (Women Infants and Children nutrition program)*
7. *Benefit letter documenting Supplemental Security Income*
8. *Benefit letter documenting assistance from Social Security Disability*
9. *Certificate of adoption showing that the animal was adopted from a licensed animal shelter or pound.*
10. *Certificate of adoption showing that the animal was adopted from a nonprofit corporation.*
11. *Tax return showing owner's family income does not exceed 150% of the federal poverty guideline established by the United States Department of Health and Human Services.*
12. *Evidence that the owner or pet otherwise qualify via Sec. 955.201(C)(1) of the Ohio Revised Code.*

Records of expenditures for sterilization shall include the name of the pet's owner and the type of documentary evidence provided (number 1-12 above). Dogs and cats awaiting adoption or release from non-profit organizations and animal shelters, including humane societies and dog pounds, are also eligible for the use of grant funds for sterilization.

The terms and conditions of this grant agreement have been read, are understood and are accepted. By submitting this application, the applicant organization agrees that the facts are true to the best of their knowledge, and that the organization name and any other pertinent information can be used by Ohio Pet Fund in marketing and publicity messages in order to promote the program to the public and increase interest in the mission of the Ohio Pet Fund.

Grantee:

Name of Organization: _____

Signature: _____

Title: _____

Printed Name: _____ Date: _____

12. **REQUIRED ITEMS:**

When you have mailed your application, please send an email to Bertani@rrohio.com letting us know to expect your application.

1. Eight copies of pages 1 & 2 of the completed Ohio Pet Fund Grant Application above, and one signed copy of the grant agreement on page 3 of the application.
2. Eight copies of the detailed proposal (not more than two pages) which may include the following information: A statement of the purpose of the project and why it is important, outcomes to be achieved, project timetable, the capacity of your organization to carry out the project, number of cats/dogs to be served, how you will evaluate the success and effectiveness of the program; presence or absence of resources for education and/or sterilization in your area and how they impact your project, a brief description of the history, mission and activities of your organization. If mobile units are used, a policy regarding arrangements for follow-up care and emergencies related to surgical recovery must be attached to the application.
3. Eight copies of the Project Budget including both anticipated sources of income and projected expenditures.
4. Eight copies of the award amount, source and purpose of any grants received from any grant-making body in the last 3 years.
5. One copy of the most recent full year's income tax return, 990 or income/expense report. (previous year may be substituted)
6. One copy of the phone and email contacts for the chairman, executive directors or agency chief of your organization. If there is a Board of Directors, one copy of the list with email addresses and/or phone numbers.
7. Nonprofit 501c3 organizations: submit one copy of IRS 501c3 Determination letter.

Ohio Pet Fund Grant Guidelines

Mission statement: The Ohio Pet Fund is a 501(c)(3) charitable corporation that supports selected educational programs concerning the proper veterinary care of dogs and cats, and selected programs for the sterilization of dogs and cats.

Funding Policies: The following organizations will be eligible to apply to the Ohio Pet Fund for grants:

- (a) Animal shelters as defined in section 4729.01 of the Ohio Revised Code, including a facility operated by a humane society or any society organized under Chapter 1717 of the Revised Code or a dog pound operated pursuant to Chapter 955 of Revised Code, or
- (b) Ohio nonprofit veterinary associations that operate programs for the sterilization of dogs & cats, or
- (c) Charitable organizations qualified under Section 501(c)(3) of the Internal Revenue Code, a purpose of which is to support programs for the sterilization of dogs and cats or educational programs concerning the proper veterinary care of dogs and cats, providing service in Ohio or providing service to Ohio residents.

Owners of pets that benefit from grant funds awarded to the above organizations must have one of the following pieces of documentary evidence in their name or in the name of someone in their household, or otherwise meet the guidelines in Section 955.201 of the Revised Code:

- (a) Tax return showing owner's family income does not exceed 150% of the federal poverty guideline
- (b) Section 8 housing voucher
- (c) Schedule letter from Ohio Works First
- (d) Ohio Medicaid card
- (e) Letter from Veteran Benefits Administration acknowledging service-related disability
- (f) Ohio Direction Card (for supplemental nutritional assistance)
- (g) WIC card (Women Infants and Children nutrition program)
- (h) Benefit letter documenting Supplemental Security Income
- (i) Benefit letter documenting assistance from Social Security Disability
- (j) Certificate of adoption showing that the animal was adopted from a licensed animal shelter or pound.
- (k) Certificate of adoption showing that the animal was adopted from a nonprofit corporation.

Dogs and cats awaiting adoption or release from non-profit organizations and animal shelters, including humane societies and dog pounds, are also eligible for the use of grant funds for sterilization.

Review Process

Applications must be postmarked between January 1 and January 31, and must include a signed Grant Agreement. The Ohio Pet Fund may request additional information or a site visit. Applicants will be notified of acceptance or denial of their proposal by April 1. The Ohio Pet Fund will likely receive more worthwhile grant requests than it has the ability to fund; a denial is not necessarily a reflection of the quality of the grant request or applicant organization. Likewise, the award of a grant does not constitute an endorsement of an organization. Funds not used for the accepted proposal by December 31 shall be returned unless the Ohio Pet Fund, in its sole discretion, authorizes an extension of the time period. Organizations receiving grants will be required to complete a utilization report within one month of the completion of the funded project/program. Organizations with an Ohio Pet Fund member sitting on their Board of Directors and organizations with a paid employee sitting on the Ohio Pet Fund Board of Directors during the application period will not be considered for a grant in this application cycle.

